



**CUSTODIAN  
PERMANENT, PART-TIME**

The Brantford Public Library enhances the quality of life in our diverse community. We invest in valuable experiences, resources, and services, in a welcoming and equitable environment for all.

Are you the hard working, 'go the extra mile' type looking to be part of a custodial team that takes pride in keeping the Brantford Public Library clean, neat and a great place to visit? Brantford Public library is looking for a reliable and trustworthy person experienced in providing exceptional custodial services. Your skills in cleaning, health and safety, and small maintenance work are needed.

In this position, you will work alongside the facility maintenance team to ensure the Library facilities are maintained at a high standard.

This position is vacant and is available beginning December 2, 2024, subject to change.

**Reports to:** Corporate Services Administrator

**Salary Range:** \$23.932 - \$26.349 / hour  
*This rate is in accordance with the April 1, 2024 Collective Agreement wage scale.*

**Classification:** Part-Time, Permanent

**Hours of Work:** 20 hours per week, including evenings and Saturdays. Sundays are scheduled as outlined in the Collective Agreement.

**Qualifications:**

- High school graduation or equivalent
- Minimum two (2) years relevant experience
- Valid G-class license and access to a vehicle
- First Aid Certification is an asset
- Safe ladder use training is an asset
- Health and safety training is an asset

### **Responsibilities:**

- Vacuums, sweeps, washes, dusts, and spot-cleans all areas and surfaces
- Ensures all areas are made and remain tidy, including entrance ways
- Sweeps, shovels snow, and applies salt on walkways and at entrances
- Collects and puts out garbage and recycling
- Monitors supplies and ensures replacement as necessary
- Ensures cleaning equipment is ready for use and in good repair
- Monitors internal maintenance requests and completes the requests within key responsibilities
- Disposes of occasional bio-hazardous waste
- Cuts grass and rakes leaves
- Unplugs toilets and sinks
- Empties book drops, as needed
- Prepares and cleans rooms used for events and meetings
- Secures buildings
- Transports materials
- Reports emergency situations and assists in resolving them
- Ensures compliance with the library's health and safety and related procedures
- Other duties consistent with job responsibilities

Successful completion of a Vulnerable Sector Police Check is required as a condition of employment.

Please apply with your cover letter and resume as one PDF by email to [hr@brantfordlibrary.ca](mailto:hr@brantfordlibrary.ca) no later than Monday November 25, 2024 at 5:00pm.

*Brantford Public Library is committed to promoting the independence, dignity, integration, and equality of opportunity of persons with disabilities by ensuring the accessibility of our facilities and services. Accommodations are available for all parts of the recruitment and selection process. Applicants need to make their required accommodations known in advance.*